



Group Booking Form – Please fill in the booking form below with a copy of photo identification and return to swanvalley@duckstein.com.au

Occasion: _____ Number of Guests: _____ Booking Date: _____

Arrival time: _____ Departure Time: _____ (No later than 5pm)

Organizer's Name: _____ Mobile Number: _____

Bus Company: _____ Bus Contact No: _____ company is part of Bus WA? Y / N

Name of the Driver: _____

Amount of stops at other venues prior to arriving at Duckstein Brewery Swan Valley: _____

Where will be the next stop after Duckstein Brewery: _____

Please note: Credit Card details will be required to secure your booking from the organizer. **Debit Card will NOT be accepted.** As a condition of entry, if any damage to the property has been caused by a member of the group, your credit card details on file will pay for all damages incurred. If there are any additional repairs, required cleaning from an external supplier, any disturbances to other customers or conflicts, late arrival (30minutes) or failure to notify of cancelation (24 hours prior booking), charges will be passed on to the organizer.

CREDIT CARD AUTHOTISATION (ATTACH COPY OF CREDIT CARD PHOTO)

I, _____ authorise Duckstein Brewery Swan Valley (Rivershow PTY LTD) to deduct any costs for damages and disturbances from my credit card associated with any member of my group.

I acknowledge that there are no refunds on money paid if damages are incurred or

Please deduct the money owing from the following Visa or MasterCard (**No AMEX**);

Cardholder Name: _____

Card Number: _____ Expiry date: ____/____/____ CCV: _____

Signed: _____

I acknowledge by signing this form I have agreed to the conditions of making a Group Booking at Duckstein Brewery Swan Valley.

ATTACH COPY OF PHOTO IDENTIFICATION

DUCKSTEIN BREWERY SWAN VALLEY (RIVERSHOW PTY LTD)



9720 WEST SWAN ROAD, HELEY BROOK WA 6069

swanvalley@duckstein.com.au

PH: 08 92960620

Duckstein Brewery Swan Valley terms and conditions (group of 20ppl or more)

As a condition in securing your booking, the attached form and a copy of your driver's licence or photo identification **MUST** be returned, signed, and filled in within 48 hours of placing your reservation.

If the Duckstein Brewery Swan Valley has not been received your booking form and identification, the reservation is automatically cancelled, and no further correspondence will be made.

UNDER NO CIRCUMSTANCES WILL YOUR BOOKING PROCEED UNLESS ALL DETAILS ARE COMPLETED, PHOTO IDENTIFICATION AND CREDIT CARD COPY ATTACHED.

Booking Duration – No group booking is permitted at the venue for longer than 1 hour as it is our necessity to provide responsible service of alcohol. If you wish to stay longer, please ask us if we got availability. All groups must depart no later than 5pm. It is the responsibility of the organiser to advise all guests prior to arriving at Duckstein Brewery of their departure times.

MAKE SURE TO SEND EVERYONE TO BE SERVED AT THE BACK BAR – all the wine tours group will be **ONLY** served at the back bar.

Buses – All buses must park in the overflow carpark provided by Duckstein Brewery. Bus drivers are **NOT** under any circumstances to leave during the duration of booking. Patrons are to be dropped off and picked up within the premises. **IF ANY ONE ON THE GROUP IS DRINKING ON THE BUS OR ON ARRIVAL, THEY WILL BE REFUSED ENTRY AND NO-SHOW FEE OF \$200 WILL BE APPLIED.**

Responsibility and damages – Duckstein Brewery do not accept responsibility for damages to or loss of any client's property left on the premises prior to, during or after a group booking.

Organisers are financially responsible for any damages. Loss or theft of property belonging to Duckstein Brewery by the client or guests, prior to, during or after a group booking. The costs associated with any minor repair or abnormal cleaning will be charged to the final account at the rate of \$100.00 or more according to the damage. It will be passed to the organiser of the booking.

If any group gets involved in a conflict or disturbance to any customers, \$100.00 or more will be charged from the provided credit card.

If any group arrives more than 30 minutes or fail to show up without notice, 24hours, prior the booking, \$200.00 will be charged from the provided credit card.



Zero tolerance to any anti-social behaviour or intoxicated persons - If any member of a group is deemed intoxicated upon entry, the whole group will be refused entry to the venue. It is the responsibility and liability of the organiser to ensure that all their guests are aware of this whilst on site. Guests will be escorted from the venue if the following rules are not adhered to.

- Please note **NO BYO** Food or Beverage as Duckstein Brewery is a fully licence venue.
- **NO** urinating in public area. All guests must utilise the toilets provided
- **NO** standing or dancing on tables or chairs. **NO MOVING OF FURNITURE**
- Shoes must always be worn
- An automatic deduction from your credit card will be taken if personal property of Duckstein Brewery is damaged
- **NO** customers are to interfere with the Musicians or their equipment at any time.
- Sculling games are **NOT** permitted
- **NO** alcohol is to be taken from the venue or inside the buses, unless is close and you taking away for later use.
- **ONLY** allowed to smoke in the smoking area provided near back bar
- Any patron who is deemed intoxicated prior to entry, will not be allowed entry
- The bar staff have the right to refuse service of alcohol if it appears you are being intoxicated or rude.

IF ANY ONE ON THE GROUP IS DRINKING ON THE BUS OR ON ARRIVAL, THEY WILL BE REFUSED ENTRY AND NO SHOW FEE OF \$200 WILL BE APPLIED.